



Society for Social Audit, Accountability and Transparency (APSSAAT)

Dept. of Rural Development, Government of Andhra Pradesh

1st Floor, Neeladri Towers, SriRam Nagar, 6th Battalion Road, Atmakur, Mangalagiri, Guntur-522503

Notice No:100(A)/SSAAT/AP/2018

Date: 10/11/2022

Vacancy Positions - On Contract Basis

Sl.no	Name of the Post	Category	Criteria
1	HR Manager	No. of Vacancies	1
		Qualification	MBA(HR)/MHRM
		Age	30 to 45 Years
		Eligibility	<ul style="list-style-type: none"> • Minimum 5+ years of experience in HR in any Reputed Organization. • Preference will be given to who have worked in a) Government departments/Corporations/Societies (or) b) Private Organizations handled above 300 employees. • Good Knowledge in HR Policies, Recruitment procedures and handling legal issues related to HR. • Experience in Development of New Policies and Administration processes. • Good knowledge in English and Telugu & MS Office. • Good communicating and writing skills and also experience in file writing.
		Pay (Rs.)	37,000 to 42,000**
		Location	APSSAAT Mangalagiri, Guntur.
		Selection Process	Written test (Descriptive and Objective)and Interview.
2	Assistant HR	No. of Vacancies	1

	Manager		
		Qualification	MBA(HR)/MHRM/ Any Post Graduation with 2+ years of Relvant Experience.
		Age	25 to 35 Years
		Eligibility	<ul style="list-style-type: none"> • Minimum 2+ Years of Experience in the HR/Administrations in any Government Departments/Corporations/Societies (or) any Private Organizations. • Experience in Payroll Management and Leave Management. • Experience in Managing Personal files and appraisals. • Good knowledge in typing of Telugu and English in MS Office.
		Pay (Rs.)	19,500 to 21,500**
		Location	APSSAAT Mangalagiri, Guntur.
		Selection Process	Written test (Descriptive and Objective), Skill Test and Interview.
3	HR Assistant	No. of Vacancies	1
		Qualification	MBA/MHRM/Any Degree with Relavant Experience
		Age	21 to 35 Years
		Eligibility	<ul style="list-style-type: none"> • Minimum 1+ Years of Experience in the HR/Administrations in any Government Departments/Corporations/Societies (or) any Private Organizations. • Basic knowledge in Policy matters and procedures related to HR. • Good knowledge in typing of Telugu and English in MS Office.
		Pay (Rs.)	15,500 to 18,000**
		Location	APSSAAT Mangalagiri, Guntur.
		Selection	Written test (Descriptive and Objective), Skill Test

		Process	and Interview.
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** The Pay Range (Resource Fee Range) indicated against the posts is subject to increase as per CPI points from time to time.

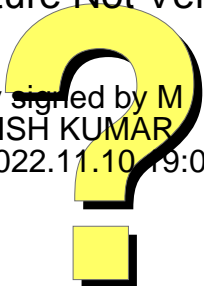
Instructions to the Candidate:

1. Any Candidate who has been removed/discontinued from SSAAT will not be considered.(If applied, their applications will be rejected at any stage of the Recruitment or after Recruitment).
2. Based on the Higher qualification and experience age may be relaxed.
3. Preference will be given to the candidate from local state.
4. Weightage will be given to SSAAT working employees with 2 years' experience.
5. No TA & DA will be given for attending the Written Test and Interview.
6. Based on the Performance during the Probation period (3 Months) will be appointed on Contract basis for a period of one year.
7. The candidate with immediate relative/family member who is either a political representative or connected with the implementing agency of the schemes being audited by APSSAAT are not eligible. (If applied, their applications will be rejected at any stage of the Recruitment or after Recruitment).

M Jagadish Kumar
Director
10/11/2022

Signature Not Verified

Digitally signed by M
JAGADISH KUMAR
Date: 2022.11.10 19:05:45 IST





Andhra Pradesh Society for Social Audit, Accountability and Transparency

Department of Rural Development, Govt. of Andhra Pradesh
Ground Floor, Neeladri Towers, 6th Battalion Road, Atmakur(V), Mangalagiri-522503

Notice No: 100(A)/SSAAT/AP/2018

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RECRUITMENT

Applications are invited from the eligible and experienced candidates for recruitment on contract basis, for the following positions.

Sl.no	Name of the Post	Qualification	No. of Posts	Pay(Rs.)
1	HR Manager	MBA(HR)/MHRM	1	Rs. 37,000 – 42,000 **
2	Assistant HR Manager	MBA/MHRM/Any Degree with Relevant Experience	1	Rs 19,500 – 21,500 **
3	HR Assistant	MBA/MHRM/Any Degree with Relevant Experience	1	Rs. 15,500 – 18,000 **

Candidates are requested to apply online at <https://apssaat.cgg.gov.in/notification.do> between **10-11-2022 to 25-11-2022**. No other means/mode of applications will be accepted except online mode. Before applying, candidates are advised to read the detailed application for determining eligibility and qualification available at website i.e <https://apssaat.cgg.gov.in/notification.do>

Sd/-
DIRECTOR-APSSAAT

For Queries

Reach Us : (+91) 086452 94300 Email: apsocialaudit@gmail.com, hrssaat@gmail.com

Office Address

Andhra Pradesh Society for Social Audit, Accountability and Transparency
Department of Rural Development, Govt. of Andhra Pradesh
Ground Floor, Neeladri Towers, 6th Battalion Road, Atmakur(V), Mangalagiri-522503